

**COMPETE PHASE II
FINANCIAL SUPPORT
CLAIM FORM**

Please complete and return to your Technology Executive at Invest NI, 7th Floor, Bedford Square, Bedford Street, Belfast, BT2 7ES.

1. Company name	
2. Project number and title	
3. Business address	
4. (a) Project Manager (b) Contact name for claim inspection	
5. Telephone number (including code)	028
6. Fax number (including code)	028
7. Please tick here if this is a final claim and completion report.	<input type="checkbox"/>

I apply on behalf of the above company for payment of support under the Industrial Development Act (NI) 2002 from Invest NI.

I declare that:

- (a) The expenditure detailed on the schedule was incurred as expenditure on research and development in accordance with the terms and conditions of the letter of offer dated:
- (b) The company paid the sums stated and totaling: £
- (c) The assets detailed on the schedule (excepting only those as indicated for which hire purchase payments are outstanding) are the property of the company and no asset included in this claim or any previous claim under the present offer of assistance has been sold or disposed of in any way (including transfer under a hire purchase agreement).
- (d) No expenditure included in the claim has been included in any previous claim for support from Invest NI or any other public body.
- (e) The record of expenditure and assets may be inspected by a representative of Invest NI.
- (f) I understand that Invest NI may disclose information included in this application to the Commissioners of the Inland Revenue. I authorise the Commissioners of the Inland Revenue to disclose information relating to this application to Invest NI.
- (g) I have read over the claim information and declare it is complete and accurate. I understand that providing wrong or deliberately misleading information is an offence, and such information may be used against me in any subsequent criminal investigation. I also understand that the information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime.

Signed

(Company Director/Secretary, Partner or Proprietor in the case of a Sole Tradership).

Date

Name (in capitals)

Position in Company

PROJECT PROGRESS REPORT

Please note you may provide any additional information on extra sheets of paper. These extra sheets should be referenced to this progress report.

1. The Project:	<input type="checkbox"/> is now complete; <input type="checkbox"/> Is proceeding approximately according to plan; <input type="checkbox"/> is proceeding behind schedule; <input type="checkbox"/> is proceeding ahead of schedule; <input type="checkbox"/> has significantly changed; <input type="checkbox"/> is being abandoned;
2. Work carried out during this claim period.	

3. Progress relative to the milestones detailed in Appendix A of Invest NI's letter of offer.

4. Problems encountered (if any)

5. Proposed changes (if any) to the original plan of work, giving reasons.

6. Expenditure profile – it is important that any changes in the agreed profile of expenditure, detailed in Appendix B of the letter of offer, are approved in advance by Invest NI. Please indicate below whether you expect there will be changes needed to the profile of expenditure.

7. When do you expect to complete the project?

DETAILS OF EXPENDITURE

CLAIM PERIOD FROM

To

PLEASE NOTE THE INFORMATION ON THIS FORM MAY BE MADE AVAILABLE TO OTHER DEPARTMENTS OR AGENCIES FOR THE PURPOSE OF PREVENTING OR DETECTING CRIME

LETTER OF OFFER SUB-HEADING (IE LABOUR, OVERHEAD ETC) [1]	NAME OF CONSULTANT, SUB-CONTRACTOR, SUPPLIER, ETC [2]	INVOICE NUMBER [3]	CHEQUE NUMBER (IF APPLICABLE) [4]	INVOICE DATE [5]	DATE PAID [6]	NET COST (INCLUDING FREIGHT) [7]	COMMENTS (INVEST NI USE ONLY) [8]
Please see notes on next page					TOTAL		

NOTES

- (a) The amounts in column [7] should exclude VAT and all trade or cash discounts, and any allowances or rebates whatsoever received or receivable by the company in respect of the item.
- (b) All original invoices should be available for inspection by an Invest NI official.
- (c) All serial numbers and suppliers' identification numbers, where given, must be included.
- (d) Items for which column [6] cannot be completed, should not be claimed.
- (e) Column [8] is for Invest NI use only.

PLEASE NOTE THAT THE SUPPORT MAY BE WITHHELD AND/OR RECOVERED IN THE EVENT THAT ANY INFORMATION GIVEN IS FALSE OR MISLEADING. CLAIMING SUPPORT ON THE BASIS OF FALSE OR MISLEADING INFORMATION MAY AMOUNT TO A CRIMINAL OFFENCE.