

Start

Claim Form for universities



Please use black typescript or black ink using BLOCK LETTERS. Failure to complete the form correctly will result in delay of payment. The information provided on this form may be made available to other departments / agencies for the purposes of preventing or detecting crime.

Please complete and return to Invest NI, Bedford Square, Bedford Street, Belfast, BT2 7ES.

1. Name of University	
2. Address (including postcode)	
3. Project Title	
4. Project Code	
5. Period of Claim	
6. Claim Number	

A. EXPENDITURE

£ p

	£	p
1. Salaries (inc overhead)		
2. Materials		
3. Overhead expenses (as agreed)		
4. Major equipment / Expensive items		
5. Travel and Accommodation		
6. Other costs		
Expenditure for this period		
Expenditure in previous periods		
Total expenditure to date		

B. INTERNAL INCOME

£ p

Income for this period		
Income in previous periods		
Total income to date		

B. START GRANT

£ p

Grant being claimed (35%)		
Grant previously claimed		
Total grant claimed		

DECLARATION

I certify that the amounts claimed were expended for the sole purpose of the project and in accordance with the terms in the Letter of Offer.

Name
Signature

Position
Date